



VICTORIA POLICE

# REQUEST FOR INTERVIEW REGARDING VEHICLE ACCIDENTS/CRIME REPORTS

This form is to be used when requesting interview of police in relation to Motor Vehicle Collisions or Crime Reports for insurance purposes. Interview is subject to approval of the Police Member's Officer in Charge. Only matters finalised at court will be considered. The Police member will contact the applicant to organise an appropriate time for interview if approved.

VP Client # \_\_\_\_\_

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## Section 1 - Applicant details

Your Reference: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Billing Address: \_\_\_\_\_ ABN# \_\_\_\_\_

Email address of company: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Signature: \_\_\_\_\_

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## Section 2 – Informant's Details

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Police member's service number VP \_\_\_\_\_ Rank: \_\_\_\_\_

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## Section 3 - Information about the incident

*Provide any information you have about the accident in the spaces below.*

Client's Name: \_\_\_\_\_

 Driver     Pedestrian     Other: \_\_\_\_\_

Date of Accident / Incident: \_\_\_\_\_ Time: \_\_\_\_\_ Melway/VicRoads Ref.: \_\_\_\_\_

Place of Accident / Incident: \_\_\_\_\_

Traffic Incident Report Number (TIS): \_\_\_\_\_

Crime Report Number: \_\_\_\_\_

**As this is an interview only, the applicant should not expect to receive any documentation. Please direct your query to the Accident Records Office for any documentation relating to the accident.**

**If CCTV footage is available, this can be provided at the completion of the interview. BWC footage can be provided with the permission of the Informant's Officer in Charge.**

**You will be invoiced the appropriate fee directly when the interview is completed. You are not required to pay at the completion of the interview. Failure to pay the appropriate fee will jeopardise future applications. Visit <https://www.police.vic.gov.au/traffic-accident-reports> for applicable fees.**